

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
December 5, 2022
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Monday, December 5, 2022 at 6:46 PM by Board President, Mr. Garrett E. Hyneman.

There was a brief executive session held from 6:47 PM to 6:58 PM in the beginning of the Committee of the Whole Meeting.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer – Mr. Richard E. Hoffmaster
Secretary – Mrs. Cindy L. Mengle
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane M. Mathias, CPA
Assistant Business Manager – Ms. Susan Hawkins
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Ms. Nicole Huntbach
Supervisor of Special Education – Ms. Lori Morris
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology – Mr. Daniel Houck
Director of Federal Programs – Dr. Cathy Shappell
Director of Food and Nutrition – Mr. Carey Kline
Director of Pupil Services – Mr. Michael Mish
Director of Human Resources – Dr. Jessica Heffner
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena
High School Principal – Dr. Jeffery Ebert
C. E. Cole Intermediate Principal – Mr. Haniff Skeete
C. E. Cole Intermediate Assistant Principal – Ms. Jaclyn Bellanca

High School Assistant Principal – Mr. Frank Vecchio
High School Assistant Principal - Ms. Julianna Ciccarelli
Junior High School Principal – Mr. Steve Baylor
Junior High School Assistant Principal – Mr. Daniel Kramer
Junior High Assistant Principal - Ms. Jennifer Doyle
Elementary Center Principal – Mr. Kyle Crater
Elementary Center Assistant Principal – Mrs. Ginny Hornberger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Amanda Foulds
Social Worker - Ms. Emily Carmichael
Social Worker - Ms. Lilianna Moore

Visitors

Diane Benson
Joseph Collins

Educational Presentations

A. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson reported:

- Maintenance and Custodial Staff update - The outside grounds crew continue to remove the leaves, trim shrubs and trees, and finish the aeration of the grass areas throughout the campus. They also stored equipment away from fall sports. Outside grounds crew also put the finishing touches on the new high school wrestling room which athletes began using last week. Maintenance personnel will be starting filter changes throughout each building this month. PMs on each of the building's boilers were also completed. Custodial crews are playing their part in helping orchestrate winter sport activities as well as continuing to do a great job keep the buildings clean and sanitized. Again following the same cleaning guidelines that were established since the pandemic in all the District's buildings and will continue to stay up to date with any health and safety information the District receives from federal and state agencies.
- Kutztown Road New 15 MPH Overhead Signs Update - The poles for the new 15 MPH signs on Kutztown Road have arrived and this installation actually began today. Completion of this project should be within the next two to three weeks depending upon the weather.
- Additional Furniture for Admin and Blue Center Update - The additional furniture approved for the Admin and Blue Center has begun arriving at the distributor warehouse. Installation with this will begin over the next three weeks and should be complete by the winter break.
- Student Desks for Muhlenberg Elementary Center - Before the board tonight will be the approval of new student desks for the Muhlenberg Elementary Center and should have received a detailed explanation for the new desks.

Questions/Comments/Concerns:

Dr. Macharola talked about reviewing the District's Physical Plant projects, the Committee of the Whole Meetings will be dedicated to discussion on building projects for the District. Dr. Macahrola spoke about meeting with Mr. Beiber last week and was very pleased with the District's audit.

B. Audit Report - Mr. Nicolas L. Beiber, CPA. Herbein

Mr. Beiber reported on the Financial and Compliance Report:

- Our audit is conducted under the following standards:
 - Generally Accepted Auditing Standards
 - Government Auditing Standards (Yellow Book)
 - Uniform Guidance (Single Audit)
- Our responsibility is to:
 - Obtain reasonable assurance about whether the financial statements are free from material misstatements, whether due to fraud or error. Then render an opinion on whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles.
 - Opine on the District's compliance with internal controls over compliance and compliance with direct and material compliance requirements related to the major federal programs selected for testing.
- Generally Accepted Auditing Standards - Unmodified Opinion
- Uniform Grant Guidance - Unmodified Opinion on compliance.
 - An *unmodified opinion* is a clean audit opinion from an independent auditor.
 - This is not an opinion on internal controls of the District as that was not the objective of our audit.
- As previously noted, we issued unmodified opinions on the financial statements as well as on compliance for the major federal programs tested which were the Special Education Cluster (IDEA) and Education Stabilization Fund.
- There were no deficiencies in internal controls or on compliance noted within our testing over financial reporting and the Special Education Cluster and Education Stabilization Fund programs.
- MSD qualified as a low-risk auditee for our audit under Uniform Guidance.
- Total revenue was 6.0% over budget, including the larger variances noted in the following categories:
 - Local revenues over budget - transfer tax - \$904k (3 commercial transactions totaling \$759k), EIT - \$434k, and BPT - \$205k
 - State revenue - Basic Ed subsidy - \$821k and Special Ed subsidy - \$387k over due to funding increase in the state budget, retirement and SS subsidies - \$369k over
 - Federal revenue - spending of COVID-19 related funding

- Total expenditures, excluding other financing uses, were 1.9% below budget, primarily consisting of:
 - Other instructional programs over budget due to learning loss summer program.
 - On an overall basis, \$967k relates to wages and benefits.
- The District had budgeted for a use of fund balance of \$1,200,000 for the 21/22 year.
- The actual result was a surplus of \$4,061,954.
- The assigned fund balance at year-end includes the following:
 - \$9,238,011 for retirement rate increases. This assigned fund balance increased by \$3,903,597 at year end per board approved assignment of excess fund balance
 - \$1,118,798 for the 22/23 year budgeted deficit
- The unassigned fund balance at June 30, 2022 is 8.0% of budgeted expenditures for the 22/23 year. This is within the thresholds outlined in the District's fund balance policy.
- The trend of the District's General Fund and Capital Reserve fund balance as a % of the next year's budgeted expenditures. Downward trend from 2018 - 2020 is consistent with the District's planned use of assigned fund balance for PSERS rate increases with increases in 2021 and 2022 resulting from surpluses.
- Capital Projects Fund
 - Largest projects were energy project, HS parking lot, and Blue Center renovation.
 - The ending fund balance is comprised of funds accumulated from transfers from the general fund to be used for qualified capital construction and purchases.
- Debt Service Fund - The District made \$4,860,000 in debt principal payments during the year. Bonds payable at year end was \$20,610,000 with a 2026-year payoff.
- Nonmajor Funds - The District's scholarship and student activity funds are reported as special revenue funds. Overall these funds increased \$5,415 and have an ending fund balance of \$530,000.
- The food service fund had a surplus of \$1.4M for the year ended June 30, 2022.
 - This would have been a surplus of \$1.1M excluding the pension and OPEB valuation adjustments.
 - The deficit is driven by the net pension and OPEB liabilities allocated to the fund. Without these liabilities the District has a positive net position of \$2.1M which is 9.7 months of operating expenses.
- Auditor Communications:
 - Management Letter: Grant reporting, information on upcoming standards
 - Communication Letter: No difficulties in performing the audit; Minimal journal entries; Most sensitive estimates: Pension

Liability (performed by third party) ,OPEB Liabilities (performed by third parties)

- o No other reportable matters

Questions/Comments/Concerns:

Dr. Macharola thanked the school board for their continued support. Also thanked Mr. Mathias, Ms. Hawkins, the entire business department, the Administration for their work. He discussed having a Aa2 bond rating is incredible, and in 15 years of teaching school finance at St. Francis he's seen a lot of budgets; he stated that this is by the best audit he had the honor of being a part of. Dr. Macharola thanked everyone for their hard work. He stated there is a lot of work to do and is looking at a .4 mil to a .9 mil for the District's building projects, however the District is in a healthy position. He thanked the school board and administration again for their support, prudence, diligence, physical conservativeness, and respect to the taxpayer.

Mr. Voit talked about some of the board members being present for many many years, how things started out, how things finished. He discussed how everyone cared and how this is a testament to leadership and management. Mr. Voit thanked Nick for coming in and asking the tough questions and for the work that Mr. Beiber and his team at Herbein do. Mr. Voit thanked the administration for the leadership that the District gets things "right"; ethically and with integrity. He advised that the audit report symbolizes this. Mr. Voit said well done to the business management team and that they have a lot to be proud of. Mr. Voit talked about how things are absolutely amazing in food service under Mr. Kline's leadership and told him well done. Mr. Voit spoke about all of the children they serve Mr. Kline manages and leads on every front; and advised the food service team have a lot to be proud of. Mr. Voit spoke about Dr. Rutt and the Special Education department and advised of a job well done; he talked about not only having to deal with the students but all of the paperwork and stated the team should be proud. He spoke about how they take their role seriously and the Board Members appreciate everyone's endeavors to get to this point.

Mr. Hyneman talked about everything that Mr. Voit was speaking of he agrees with a hundred percent; everyone has done such a fantastic job and it's nice to be on a Board where he feels as though they are all friends and have the same priorities; the Board wants a great school district and the Board wants to be fiscally responsible.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this

time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the

School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Board Business

Personnel

1. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Mr. Garson Wunderlich, Long-Term Substitute Teacher (newly created), Muhlenberg High School, effective November 15, 2022, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- b. Ms. Deidre McDowell, Special Education Teacher (K. Parsons), C. E. Cole Intermediate, pending release from current employer, at a salary of \$78,396 (B + 24, 1 Step from the Top), prorated for days worked.
- c. Ms. Dalin Vallone, English Teacher (M. Leister), Muhlenberg Junior High School, pending release from current employer, at a salary of \$75,423 (M, 5 Steps from the Top), prorated for days worked.
- d. Mr. Ronald Van Pelt, Special Education Teacher (K. Sanders), Muhlenberg High School, effective December 19, 2022, at a salary of \$78,396 (B + 24, 1 Step from the Top), prorated for days worked.
- e. Ms. Liliana Perez, Long-Term Substitute (newly created), Muhlenberg Elementary Center, pending verification of PA certification, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.

2. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Mr. Domenic Velazquez, Outside/Grounds Custodian (M. Watson), Physical Plant, effective November 29, 2022, at a salary of \$39,276, prorated for days worked.
- b. Ms. Kelsey Mosser, Cafeteria Substitute, Food Service, effective December 6, 2022, at a pay rate of \$12.00 per hour.
- c. Ms. April Cline, 4.5 Cafeteria Worker (E. Figueroa), Muhlenberg High School, effective November 29, 2022, at a pay rate of \$15.43 per hour.
- d. Ms. Holly Juzyk, Special Education Paraprofessional (K. Isaac), Muhlenberg Elementary Center, effective December 5, 2022, at a pay rate of \$15.17 per hour.

3. Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Ms. Tara Henschel, Varsity Girls Lacrosse Head Coach, effective December 6, 2022, at a salary of \$4,350 (year 1).
- b. Ms. Olivia Evans, Muhlenberg Age Group Swimming Instructor, effective November 18, 2022, at a pay rate of \$7.50 per hour.
- c. Mr. Samson Evans, Muhlenberg Age Group Swimming Instructor, effective November 18, 2022, at a pay rate of \$7.50 per hour.
- d. Ms. Tabitha Eckert, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,300.
- e. Ms. Jessica Angstadt, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,200.
- f. Ms. Marci Harr, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,000.
- g. Ms. Jennifer Koch, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,500.
- h. Ms. Madison Szczecina, What's So Cool About Manufacturing Co-Advisor, effective August 29, 2022, at a salary of \$250 (year 1).
- i. Ms. Laura Klawiter, What's So Cool About Manufacturing Co-Advisor, effective August 29, 2022, at a salary of \$250 (year 1).
- j. Mr. Theodore Werkhesier, MHS Tabletop Gaming Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- k. Ms. Melissa Bearoff, MHS Dance Team Advisor, effective November 1, 2022, at a salary of \$2,320 (year 1).
- l. Ms. Joanne Mulvey, MJHS Baton Twirling Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- m. Mr. Chris Evans, MJHS Science Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- n. Mr. Brian Garner, MJHS Linguistics Club Co-Advisor, effective November 1, 2022, at a salary of \$290 (year 1).
- o. Mr. Mason Smith, MJHS Linguistics Club Co-Advisor, effective November 1, 2022, at a salary of \$290 (year 1).
- p. Mr. Ian Laxton, MJHS Intramural Golf Club Advisor, effective November 1, 2022, at a salary of \$1,160 (year 1).
- q. Mr. Don Heinz, MJHS Climbing Club Co-Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- r. Ms. Mackenzie Kistler, MJHS Climbing Club Co-Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- s. Mr. Bill Snelling, MHS Spring Musical Co-Producer, effective December 6, 2022, at a salary of \$1,885 (year 1).
- t. Ms. Amy Sharp, MHS Spring Musical Co-Producer, effective December 6, 2022, at a salary of \$1,885 (year 1).
- u. Mr. Tyler Seisler, MHS Spring Musical Stage Manager, effective December 6, 2022, at a salary of \$2,900 (year 1).

- v. Ms. Kylie Hoffman, MHS Cheerleader Volunteer Assistant Coach, effective December 6, 2022.

4. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 2834, Elementary Teacher, extended Leave of Absence/FMLA, effective on or about March 9, 2023 through on or about January 2, 2024.
- b. Employee No. 1575, Special Education Paraprofessional, intermittent Leave of Absence/FMLA, effective on or about November 17, 2022.

5. Professional Salary Adjustments

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Salary Adjustments for the following employees:

- a. Ms. Colleen Shillady, \$95,715 (M + 30, Top), effective December 6, 2022.
- b. Ms. Erin Weir, \$50,119 (B + 9, 16 Steps from the Top), effective beginning of the 2022-2023 school year.

6. Winter Coaching Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the 2022 winter coaching assignments as presented.

7. Award Professional Employee Contract for Tenured Teachers

Resolved, that the Board of Education of the Muhlenberg School District in accordance with Section 1121 of the Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, authorize awarding a Professional Employee Contract to the following teachers who has performed on a satisfactory basis for three years:

- a. Ms. Erin Anagnost, C.E. Cole Intermediate
- b. Ms. Lyn Lapp, C.E. Cole Intermediate
- c. Ms. Iva Moyer, C.E. Cole Intermediate
- d. Mr. Matthew Sola, C.E. Cole Intermediate
- e. Ms. Cierra Etchberger, Muhlenberg Elementary Center
- f. Ms. Angela Hawkins, Muhlenberg Elementary Center
- g. Ms. Sarah Kopetsky, Muhlenberg Elementary Center
- h. Ms. Samantha Kopp, Muhlenberg Elementary Center
- i. Ms. Jessica Levy, Muhlenberg Elementary Center
- j. Ms. Cynthia Meyers, Muhlenberg Elementary Center
- k. Ms. Dayna Moser, Muhlenberg Elementary Center
- l. Ms. Katherina Bitler, Muhlenberg Elementary Center

- m. Ms. Ashley Reed, Muhlenberg Elementary Center
- n. Ms. Jenna Pavlovich, Muhlenberg High School
- o. Ms. Tara Henschel, Muhlenberg High School
- p. Mr. Nathan Mohler, Muhlenberg High School
- q. Ms. Casandra Belizaire, Muhlenberg Junior High School
- r. Ms. Tamica Walsh-Cheney, Muhlenberg Junior High School
- s. Ms. Erin Weir, Muhlenberg Junior High School
- t. Ms. Jenna Jusits, C.E. Cole Intermediate

8. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Mr. Jeremiah Giddens, Special Education Assistant, Muhlenberg High School, effective November 23, 2022.
- b. Ms. Randi Wiita, 3.5 Hour Cafeteria Assistant, Muhlenberg Elementary Center, effective December 1, 2022.
- c. Ms. Sarah Fulmer, Special Education Teacher, Muhlenberg Elementary Center, pending release from Muhlenberg School District per PA School Code.

9. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a. Ms. Jennifer Schaffer, Class A Secretary, Special Education Office, completion of forty-five (45) day probation as of September 10, 2021 and recommended for permanent employment as of September 11, 2021.
- b. Ms. Erica Brumbach, Class A Secretary, Transportation, completion of forty-five (45) day probation as of November 11, 2022 and recommended for permanent employment as of November 14, 2022.
- c. Ms. Veronica Valdez, Class A Secretary, Muhlenberg High School, completion of forty-five (45) day probation as of November 18, 2022 and recommended for permanent employment as of November 21, 2022.
- d. Ms. Gabriela Zavala-Augilera, Cafeteria Assistant, completion of forty-five (45) day probation as of November 15, 2022 and recommended for permanent employment as of November 16, 2022.

10. Co-Curricular Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignation:

- a. Ms. Erin Weir, What's So Cool About Manufacturing Advisor, effective August 29, 2022.

11. Co-Curricular Activities

Resolved, that the Board of Education of the Muhlenberg School District approve the addition of the following clubs to Muhlenberg School District's co-curricular activities, as presented.

- a. Tabletop Gaming Club
- b. MHS Dance Team
- c. Baton Twirling Club
- d. Science Club
- e. Linguistics Club
- f. Intramural Golf
- g. Climbing Club

Questions/Comments/Concerns:

Mrs. Eagle asked what the Linguistics Club was, being that she is a Language Arts teacher. Dr. Ebert responded that it was a club that studies a variety of languages including sign language and how they can relate to each other and the commonalities. Mrs. Eagle responded that she loved this.

Management

There are no items.

Physical Plant and Transportation

1. Sunday Facility Use Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following Sunday Facility Use Requests:

- a. Keystone Canoe Club, use of the pool at Muhlenberg High School every Sunday beginning January 15, 2023 through March 12, 2023 for canoe safety classes.
- b. MTAA, use of the gym at C.E. Cole Intermediate every Sunday throughout the winter for youth athletics.

2. New Student Desks

Resolved, that the Board of Education of Muhlenberg School District approve new student desks at Muhlenberg Elementary Center at a cost not to exceed \$94,800.00 (funded through Capital Reserve) as presented.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Oct 2022	Oct 2022	Nov 2022 Ck#53278-53441 V#27536-27558	Oct 2022	Oct 2022
Cafeteria	Oct 2022	Oct 2022	Nov 2022 Ck#7640-7672 V#2980-2984	Oct 2022	
Capital Reserve (Fund 32)	Nov 2022	Nov 2022	Nov 2022 Ck#934		
Activity	Oct 2022	Oct 2022			

Education

1. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following students:

- a. Student F", Muhlenberg Junior High School

2. Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2022-2023 School Year as listed.

3. Student Expulsion

Resolved, Resolved by the Board of School Directors of the Muhlenberg School District that the following actions are hereby ratified and approved:

Ratify and approve the appointment of James Mancuso, Esq. as counsel to the Administration for purpose of conducting a Student Disciplinary Hearing on November 18, 2022 regarding Student #35088;

Ratify and approve the appointment of Otto Voit, Cindy Mengle and Miguel Vasquez as the School Board Disciplinary Hearing Committee ("Hearing Committee");

Approve and adopt the Hearing Committee's recommendation of the expulsion of Student #35088 from the School District for a period to begin on November 1, 2022 to and including December 5, 2023 as a result of violations of School District Policies and the Student Handbook, as set forth in the Adjudication;

Approve Student #35088's attendance at an alternative educational placement for the remainder of the 2022-23 school year only;

Approve and adopt the Adjudication, as attached hereto and made a part hereof, in the disciplinary matter of Student #35088 as the final determination in this matter.

4. Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2022-2023 school year as presented.

5. Conference Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference requests:

- a. Dr. Cathy Shappell, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$428.75 (funded through the curriculum budget).
- b. Ms. Lauren Heydt, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$974.08 (funded through the curriculum budget).
- c. Ms. Amanda Foulds, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$974.08 (funded through the curriculum budget).
- d. Ms. Elizabeth Lavienia, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$100.00 (funded through the curriculum budget).

Student Activities

There are no items

Minutes

Review minutes of the Committee of the Whole Meeting of November 9, 2022 and the Regular Board Meeting of November 9, 2022.

Old Business

There are no items.

New Business

1. Memoriam of Ms. N. Louise Jacobs

Resolved, that we remember the passing of Ms. N. Louise Jacobs who served in the Muhlenberg School District for seventeen (17) years (1966-1970, 2000-2013) as an elementary teacher. We honor her memory for her dedicated service to the school district and community

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

2. Memoriam of Ms. Petra C. Martin

Resolved, that we remember the passing of Ms. Petra C. Martin who served in the Muhlenberg School District for sixteen (16) years (1999-2015) as a German teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month
Schedule 2022-2023

December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard

Review of Board Meetings and Calendar of Events

December 5	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting
January 10	7:00 PM	RMCTC Annual Reorganization Meeting

Adjourn Meeting

Moved by Mr. Hoffmaster and Mr. Voit that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:28 PM.

Attest:


Cindy L. Mengle
Secretary